



**Application Agreement
on
Student Mobility**

**within the framework of
Bilateral Exchange Program**

BETWEEN

The Université de Rennes 1,

a Public Scientific, Cultural and Professional Institution (EPCSCP),
located at 2 rue du Thabor, CS 46510, 35065 Rennes Cedex, France,
represented by its President and Vice-Chancellor, David Alis, acting in his official capacity under the
powers granted to him by law and in accordance with the deliberation of the Board of Governors of the
Université de Rennes 1,
acting on behalf of the Graduate School of Management, IGR-IAE Rennes, represented by its Dean,
Gwénaëlle Poilpot-Rocaboy

on the one hand,

AND

LEPL - Ivane Javakhishvili Tbilisi State University

1, Ilia Tchavtchavadze avenue, 0179Tbilisi, Georgia,
represented by its Rector, Dr. George Sharvashidze, acting in his official capacity under the powers
granted to him by law.

on the other hand,

Hereinafter referred to as the "Parties".

Having regard to the International Cooperation Framework Agreement of the 17th December 2018
between the Parties;

Preamble:

The Université de Rennes 1 and LEPL - Ivane Javakhishvili Tbilisi State University have decided to set up a
bilateral student exchange program allowing students from each Institution to complete a part of their
studies abroad, thereby enhancing their academic career within an international context, improving
their command of a foreign language, and gaining valuable experience from both a personal and
professional perspective.

Having regard to the aforesaid, the following has been agreed:

Article 1:

Purpose of the Agreement

The purpose of this Agreement is to determine the administrative, financial and educational terms of the implementation of international student mobility within the framework of the exchange program that both Parties wish to establish.

Article 2:

Subject Areas

This Agreement covers all of the subject areas common to both Parties

Article 3:

Purpose of the Student Exchange Program

This student exchange program is developed on a basis of reciprocity, and falls within a quality approach concerning the welcome, monitoring and support of internationally mobile students.

Article 4:

Student Profile / Eligibility for the Exchange Program

The selection of the students applying for this exchange program shall be carried out in an impartial and transparent way.

4-1 Level of the Applicants / Pre-requisites

The Université de Rennes 1 students applying to participate in this exchange program must:

- be enrolled on a regular basis within their Home Institution and have validated at least their 3th year at IGR-IAE Rennes
- take 30 credits at Ivane Javakhishvili Tbilisi State University, Faculty of Economics and Business
- have a good command of English language (B2 or equivalent level) to take courses conducted at Ivane Javakhishvili Tbilisi State University, Faculty of Economics and Business

The students from Ivane Javakhishvili Tbilisi State University, Faculty of Economics and Business applying to participate in this exchange program must:

- be enrolled on a regular basis within their Home Institution;
- enrolled in the 3rd or 4th year at their Home University during the semester(s) of study abroad
- be taking up to 30 ECTS credits per semester at IGR-IAE Rennes
- have a good command of English or French language (B2 or equivalent level) to take courses conducted at IGR-IAE Rennes

4-2 Selection Procedure

The Université de Rennes 1 students applying to participate in this exchange shall be selected within their Home Institution by the Professors and assistant Professors who are members of the IGR-IAE Rennes Exchange mobility commission, in accordance with the criteria established by mutual agreement of the Parties and with Article 4-1 of this Agreement.

The Ivane Javakhishvili Tbilisi State University students shall be selected within their Home Institution by the unit(s) managing student and staff mobility, in accordance with the criteria established by mutual agreement of the Parties and with Article 4-1 of this Agreement. At Ivane Javakhishvili Tbilisi State University, mobility programs are centrally managed by the Department of Foreign Relations.

Article 5:

Duration of the Exchange / Provisional Dates of the Study Periods

Up to 4 students from each Institution may participate in the exchange program for one semester of each academic year, or 2 students for the entire academic year. In the event of one of the Institutions being unable to send the agreed number of students within a given academic year, this Institution shall be able to send additional students, to make up this difference, the following year, within the period covered by the exchange program.

Article 6:

Enrolment of the selected Students

The selected students shall be enrolled, as normal students, within their Home Institution. As such, they shall be required to pay the regulatory university tuition fees within this Institution.

They shall also be enrolled as "exchange students" within the Host Institution. However, they shall not be required to pay the Host Institution any enrollment, tuition, examination, laboratory or library fees, with the exception of occasional and justified financial participations of a limited amount for additional services, in the same way as students of the Host Institution.

Article 7:

Validation of the Study Period

Exchange students will be permitted to enroll in all courses and programs at the Host Institution for which they are qualified with the exception of those courses or programs which may not be available due to enrollment limitations. Students participating in the exchange will receive credits at the host institution for work completed. The appropriate authorities at respective institution will send grades for courses completed to the other institution.

The modules chosen by the students from among those offered by the Host Institution must be approved by the competent authority of the Home Institution, prior to the departure of the students:

- Université de Rennes 1 : Dr Karine Picot-Coupey, IGR-IAE International Affairs Director
- Ivane Javakhishvili Tbilisi State University: Tea Gergedava - Head of the Department of Foreign Relations

Within the framework of this exchange program, both Institutions agree to recognize the academic value of the study period abroad by the signature of a study contract between each student and the Partner Institutions. The study period shall thus be considered as equivalent and an integral part of the courses the students are enrolled on in their Home Institution.

This student exchange program is not intended to obtaining a foreign degree. The Host Institution shall, however, issue the students with all the necessary documents for the recognition in their home country of their study period abroad, and shall use the tools designed to ensure a clear understanding of the students' academic career.

Article 8:

Reception Arrangements and Support for the Exchange Students

In accordance with the principle of reciprocity, the students participating in this exchange program shall be treated by the Host Institution in the same way as students belonging to the Host Institution. As such, they shall benefit from the same rights and services, and shall be subject to the same regulations, which must be brought to their attention, especially those concerning the study timetables and the health and safety rules in force in the Host Institution.

8-1 Administrative formalities: identity papers and student visas

The Partner Institutions shall ensure that the students have completed all of the formalities with regard to obtaining the necessary student visas and identity papers before their departure for the Host University.

8-2 Health / Insurance / Assistance

Throughout the duration of the study period abroad, the students shall remain affiliated to the health insurance system in their home country. However, they shall be required to take out additional health insurance, valid for the country and the duration of the exchange, and provide proof of this coverage to the Host Institution.

Non-European students enrolled at the Université de Rennes 1 shall subscribe to the French student social security system upon their arrival in France.

The students shall also be required to take out civil liability insurance. Whatever the country of destination, the students shall be required to take out insurance cover for medical care, repatriation on medical grounds, legal assistance, as well as individual accident insurance.

Both Institutions undertake to provide adequate information to the students participating in the exchange program.

8-3 Internships

The students from Ivane Javakishvili Tbilisi State University, who must do a mandatory internship, can receive help from the Career office of IGR-IAE Rennes (sending internship offers, help in accessing the Jobteaser platform, information on administrative aspects of internship contracts). The students will use these tools in their active search of an internship. Internships are not guaranteed by IGR-IAE Rennes. Students will be allowed to do their internship in France or abroad (subject to obtaining an appropriate visa), including in Georgia.

Validation of the internship and follow-up remains the responsibility of the Home University.

8-4 Accommodation / Travel / Personal Expenses

The Parties shall not be responsible for any accommodation, food, travel and other personal expenses (including books). These expenses shall be paid for by the students participating in the exchange program.

However, the Host Institution undertakes to inform the students about the possibilities of accommodation prior to their arrival and to help them find suitable accommodation for the duration of the exchange.

In accordance with the rental regulations in force in France, foreign students are responsible for confirming their own rental accommodation by providing all necessary documents and paying all sums due.

8-5 Welcoming the Exchange Students

At Université de Rennes 1:

Orientation days for exchange students

Students will be welcomed individually by French students, members of a buddy system, coordinated by IGR-IAE Rennes international office.

At Ivane Javakishvili Tbilisi State University:

Incoming international non-degree students are managed by the Department of Foreign Relations; where they will receive support in every aspect related to their study at TSU. All incoming exchange students are expected to attend the orientation day(s) program and welcome events organized by the Department of Foreign Relations.

8-6 Financial Aid

Students participating in the exchange program may, where appropriate, benefit from the financial assistance of their Home University and/or government grants or scholarships in their home country.

Article 9:

Monitoring and Coordination of the Exchange Program

This exchange program is placed under the responsibility and coordination of:

At the Université de Rennes 1:
Dr Karine Picot-Coupey
International Affairs Director

At Ivane Javakhishvili Tbilisi State University
Tea Gergedava - Head of the Department of Foreign Relations, ERASMUS+ ICM Institutional Coordinator

An evaluation of this partnership shall be carried out each year by the coordinators during a specific meeting.

Article 10:

Duration, Amendment, Revision and Termination of the Agreement

This Agreement is entered into force at the date of signature by both Parties for the duration of the above-mentioned Framework Agreement.

This Agreement may be amended at any time by the mutual written agreement of the Parties, without affecting the balance of the partnership.

Following evaluation, this Agreement may be renewed by the mutual written agreement of the Parties, without affecting the balance of the partnership. In the event of renewal, the Agreement shall be subject to the procedure in force in each Institution, each of the Parties being responsible for obtaining all of the necessary authorizations for the validation of the Agreement.

The Agreement may be terminated at the request of one or other of the Institutions, provided that said request is made in writing with at least six months' notice before the termination becomes effective. In the event of termination of the Agreement, the students already participating or selected to participate in the exchange program shall be entitled to complete or follow through on their study period abroad.

Article 12:

Languages of the Agreement

This present agreement will be written in two languages, French and English. The English version is considered as the authentic and original version. Signed in 4 originals copies (2 in French, 2 in English).

IN WITNESS WHEREOF, this Agreement is signed by the official representatives of each Institution.

Signed in Rennes, on January 26, 2020 Signed in Tbilisi, on December 19, 2019

For the Université de Rennes 1,
President David ALIS



For the Graduate School of Management
IGR-IAE Rennes
Pr Gwénaëlle POILPOT-ROCABOY
Dean



Ivane Javakhishvili Tbilisi State University
Dr. George Sharvashidze,
Rector

